

2014 NEA Our Town Grant
Process for Requests for Endorsement from Milwaukee Mayor Tom Barrett

The National Endowment for the Arts recently released its funding guidelines for the 2014 *Our Town* Creative Placemaking grant program. <http://arts.gov/news/2013/national-endowment-arts-releases-funding-guidelines-our-town> Grant applications must be formally endorsed by the highest ranking local government official. Since each local government may endorse only one application, the City of Milwaukee will use the following process to review requests for the Mayor's endorsement.

TIMELINE

Thursday, Nov. 7, 2013	Deadline for submission of applicant information and project summaries to the Department of City Development
Week of Nov. 11, 2013	Interviews with applicants
On or before Nov. 22, 2013	Applicants notified of Mayor's choice

Please submit the following information electronically with the words **OUR TOWN** in the subject line by 4 p.m. Thursday, Nov. 7 to the Department of City Development at: ourtownmke@milwaukee.gov
Call 414-286-5794 with questions.

1. ORGANIZATION INFORMATION

Primary Partner/Lead Applicant: (Must meet the posted NEA legal eligibility requirements, submit the application, and assume full responsibility for the grant.)

Executive Director:

Organization Address:

Phone:

Email:

Website:

FEIN:

Board of Directors, including professional affiliations

Most recent annual financial statement of income and expenses

Second Primary Partner:

Executive Director:

Organization Address:

Phone:

Email:

Website:

FEIN:

Board of Directors, including professional affiliations

Most recent annual financial statement of income and expenses

Additional Project Partners:

Anticipated Amount of Grant Request: \$

Plans for raising Matching Funds

2. BRIEF PROJECT SUMMARY (no more than one page)